

MINUTES OF A SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
WESTSIDE WATER AUTHORITY

Held December 07, 2022

A special meeting of the Board of Directors (Board) of Westside Water Authority was held in-person as a joint meeting with Berrenda Mesa Water District on December 07, 2022, at 8:30 a.m. at the Belridge Water Storage District's Administrative and Operation Building, and by video conference and teleconference.

CALL TO ORDER )  
\_\_\_\_\_)

Vice-Chairman Mike Nordstrom called the meeting to order at 8:30 a.m. and presided thereat.

ROLL CALL )  
\_\_\_\_\_)

The following directors were present: Rod Stiefvater, Mike Nordstrom, and Kim Brown (Alternate Director).

The following directors who attended by video conference and/or teleconference were: Rob Goff and Alan Scroggs.

The following directors were not present: Rob Yraceburu, Bernard Pugét, and John Vidovich.

Also present were: Jamie Marquez, Steve Bottoms, Justin Rowe, Kim Constant (Assistant Secretary), Mark Gilkey (Executive Director) and Joseph D. Hughes (Legal Counsel).

Also attending by video conference and/or teleconference were: Nancy Belton, Dale Melville, Morgan Mitchell, Mary King, Elisabeth Cervantes, Tami Pensinger, and Alex Dominguez.

ADOPTION OF ALTERNATIVE )  
TELECONFERENCING REQUIREMENTS )  
\_\_\_\_\_)

Following discussion, on motion of Rod Stiefvater, seconded by Kim Brown, and unanimously carried, the Board made the determination that, due to continuation of the Governor's Executive Order and the imminent risk to health and safety, the Board will continue with the previous teleconferencing determinations under Assembly Bill 361, on the following roll call vote:

AYES: Rod Stiefvater  
Alan Scroggs  
Rob Goff  
Mike Nordstrom  
Kim Brown

NOES: None

ABSENT: Rob Yraceburu  
Bernard Pugét  
John Vidovich

APPROVAL OF AGENDA )  
\_\_\_\_\_)

There were no requests to revise the agenda.

WWA CONSENT AGENDA)  
\_\_\_\_\_)

The Vice-Chairman asked if there were any questions concerning the Consent Agenda, which items were detailed with staff reports in the Board packet. On motion of Rod Stiefvater, seconded by Rob Goff, and unanimously carried, the Board approved each item listed on the Consent Agenda on the following roll call vote:

AYES: Rod Stiefvater  
Alan Scroggs  
Rob Goff  
Mike Nordstrom  
Kim Brown

NOES: None

ABSENT: Rob Yraceburu  
Bernard Pugét  
  
John Vidovich

WWA 2021 AUDIT )  
\_\_\_\_\_)

Ms. Nancy Belton from Daniells Phillips Vaughn & Bock presented a draft audit of the District's Financials for the year ending December 31, 2021 (2021 Audit). Staff recommended that the Board accept and file the 2021 Audit, as presented. Following discussion, on motion of Rod Stiefvater,

seconded by Kim Brown, and unanimously carried, 2021 Audit was received and ordered filed, on the following roll call vote:

AYES: Rod Stiefvater  
Alan Scroggs  
Rob Goff  
Mike Nordstrom  
Kim Brown

NOES: None

ABSENT: Rob Yraceburu  
Bernard Pugét  
John Vidovich

Nancy Belton left at this point in the meeting.

AUTHORIZATION TO OPEN LAIF )  
ACCOUNT AND DESIGNATE )  
SIGNATORIES )  
\_\_\_\_\_ )

Staff presented a form of Resolution 10, which if adopted by the Board, would authorize the investment of monies in the local agency investment fund for the Authority and designate signatories for the deposit and withdrawal of monies.

On motion of Rod Stiefvater, seconded by Alan Scroggs, and unanimously carried, the Board adopted and approved Resolution 10 entitled, "AUTHORIZING INVESTMET OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND" on the following roll call vote:

AYES: Rod Stiefvater  
Alan Scroggs  
Rob Goff  
Mike Nordstrom  
Kim Brown

NOES: None

ABSENT: Rob Yraceburu  
Bernard Pugét  
John Vidovich

WWA AND BMWD EMPLOYEE )  
SALARY ADJUSTMENTS )  
\_\_\_\_\_)

This matter was tabled until after closed session.

PUBLIC PARTICIPATION )  
NON AGENDIZED ITEMS )  
\_\_\_\_\_)

No comments.

EXECUTIVE (CLOSED) SESSION )  
\_\_\_\_\_)

The Vice-Chairman directed that the Board move into closed session to discuss anticipated litigation, existing litigation, and personnel matters. Legal Counsel advised the Board that it has authority to hold a closed session under Government Code sections 54956.9 and 54957. All persons other than the Directors, the Executive Director, Legal Counsel, and Justin Rowe thereupon retired from the meeting.

Following the closed session, the meeting was again open to the public. Legal Counsel advised that no reportable action was taken in the closed session.

WWA AND BMWD EMPLOYEE )  
SALARY ADJUSTMENTS )  
\_\_\_\_\_)

Following discussion, Staff recommended a four percent cost of living increase for all employees and merit increases previously approved in the 2023 Budget. Upon motion of Kim Brown, seconded by Rod Stiefvater, and unanimously carried, the Board approved the revised salary and benefits effective the first pay period in 2023 on the following roll call vote:

AYES:        Rod Stiefvater  
               Alan Scroggs  
               Rob Goff  
               Mike Nordstrom  
               Kim Brown

NOES: None

ABSENT: Rob Yraceburu  
Bernard Pugét  
John Vidovich

ADJOURNMENT )  
\_\_\_\_\_ )

There being no further business to come before the Board, on motion of Kim Brown, seconded by Alan Scroggs, and unanimously carried, said meeting was adjourned at 9:21 a.m.

\_\_\_\_\_  
Alan Scroggs  
Secretary of the Board of Directors

APPROVED:

\_\_\_\_\_  
Rob Yraceburu  
Chairman of the Board of Directors

MINUTES OF A SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
WESTSIDE WATER AUTHORITY

Held, December 7, 2022

A special meeting of the Board of Directors of Westside Water Authority was held in-person as a joint meeting with Belridge Water Storage District, Berrenda Mesa Water District, Lost Hills Water District, and Dudley Ridge Water District on December 7, 2022, at 9:30 a.m. at the Belridge Water Storage District's Administrative and Operation Building, and by video conference and teleconference.

CALL TO ORDER )  
\_\_\_\_\_)

Chairman Rob Yraceburu called the meeting to order at 9:30 a.m. and presided thereat.

ROLL CALL )  
\_\_\_\_\_)

The following directors were present: Rob Yraceburu, Rod Stiefvater, Mike Nordstrom, Alan Scroggs, and Kim Brown (Alternate Director).

The following director attended by video conference and/or teleconference: Rob Goff

The following directors were not present: Bernard Pugét and John Vidovich.

Also present were: Leon Elwell, Brett Hampf, Jeremy Blackwell, Patrick O'Dowd, Monte Mitchell, Jamie Marquez, Steve Bottoms, Justin Rowe, Kim Constant (Assistant Secretary), Mark Gilkey (Executive Director), and Joseph D. Hughes (Legal Counsel).

Also attending by video conference and/or teleconference were: Mary King, Brad Kroeker, Don Elholm, Rick Besecker, Andrew Mason, Peter Nelson, Audrey Arnao, Dale Melville, and Alex Dominguez.

ADOPTION OF ALTERNATIVE )  
TELECONFERENCING REQUIREMENTS )  
\_\_\_\_\_)

The adoption of alternative teleconferencing requirements was passed during the Westside Water Authority board meeting earlier in the day.

APPROVAL OF AGENDA )  
\_\_\_\_\_)

There were no requests to revise the agenda.

CONSENT AGENDA )  
\_\_\_\_\_)

The Chairman asked if there were any questions concerning the Consent Agenda, which items were detailed with staff reports in the Board packet. On motion of Kim Brown, seconded by Rod Stiefvater, and unanimously carried, the Board approved each item listed on the Consent Agenda on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Alan Scroggs  
Rob Goff  
Mike Nordstrom  
Kim Brown

NOES: None

ABSENT: Bernard Pugét  
John Vidovich

PUBLIC PARTICIPATION )  
NON AGENDIZED ITEMS )  
\_\_\_\_\_)

No public comment.

EXECUTIVE (CLOSED) SESSION )  
\_\_\_\_\_)

The Chairman directed that the Board move into closed session to discuss anticipated litigation. Legal Counsel advised the Board that it has authority to hold a closed session under Government Code sections 54956.8, 54956.9(d)(2), and 54956.9(d)(4). All persons other than the Directors, the Executive Director, Legal Counsel, Alex Dominguez, Brett Hampf, Jeremy Blackwell, Brad Kroeker, Monte Mitchell, Leon Elwell, Don Elholm, Patrick O'Dowd, Kim Constant, and Justin Rowe, thereupon retired from the meeting.

Following the closed session, the meeting was again open to the public. Legal Counsel advised that no reportable action was taken in the closed session.

REPORT OF COUNSEL     )  
\_\_\_\_\_)

Ethics Training: Alex Dominguez provided AB 1234 Ethics Training for the Board.

ADJOURNMENT            )  
\_\_\_\_\_)

There being no further business to come before the Board, on motion of Kim Brown, seconded by Alan Scroggs, and unanimously carried, said meeting was adjourned at 11:48 a.m.

\_\_\_\_\_  
Alan Scroggs  
Secretary of the Board of Directors

APPROVED:

\_\_\_\_\_  
Rob Yraceburu  
Chairman of the Board of Directors



**WESTSIDE WATER AUTHORITY**

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WESTSIDE WATER AUTHORITY**

Held: December 7, 2022

CALL TO ORDER:                    )  
  )  
\_\_\_\_\_                                  )

The Assistant Secretary, Kim Constant, called the meeting to order and there being no quorum present, the Assistant Secretary adjourned the meeting.

\_\_\_\_\_  
Kim Constant,  
Assistant Secretary of the Board of Directors