

MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
WESTSIDE WATER AUTHORITY

Held, October 10, 2022

A special meeting of the Board of Directors (Board) of Westside Water Authority (Authority) was held in-person as a joint meeting with Belridge Water Storage District, Berrenda Mesa Water District, Lost Hills Water District, and Dudley Ridge Water District on October 10, 2002, at 11:00 a.m. at the Belridge Water Storage District's Administrative and Operation Building.

CALL TO ORDER)
_____)

Chairman Rob Yraceburu called the meeting to order at 11:00 a.m. and presided thereat.

ROLL CALL)
_____)

The following directors were present: Rob Yraceburu, Mike Nordstrom, Rod Stiefvater, Rob Goff, Alan Scroggs, Bernard Pugét, and Kim Brown (Alternate Director).

The following director was not present: John Vidovich.

Also present were: Melissa Frank, Alex Dominguez, Jennifer Pierre, Brett Hampf, Brad Kroeker, Christin Faber, Leon Elwell, Monte Mitchell, Jeremy Blackwell, Jamie Marquez, Morgan Mitchell, Justin Rowe, Gnell Sparks (Assistant Treasurer), Kim Constant (Assistant Secretary), Mark Gilkey (Executive Director), and Joseph D. Hughes (Legal Counsel).

EXECUTIVE (CLOSED) SESSION)
_____)

The President directed that the Board move into closed session to discuss anticipated litigation. Legal Counsel advised the Board that it has authority to hold a closed session under Government Code sections 54956.8, 54956.9(d)(2) and 54956.9(d)(4). All persons other than the directors, the Executive Director, Legal Counsel, Brett Hampf, Brad Kroeker, Christin Faber, Leon Elwell, Monte Mitchell, Melissa Frank, Alex Dominguez, Jamie Marquez, Morgan Mitchell, Justin Rowe, Gnell Sparks, and Kim Constant thereupon retired from the meeting.

Following the closed session, the meeting was again open to the public. Legal Counsel advised that no reportable action was taken in the closed session.

ADJOURNMENT)
_____)

There being no further business to come before the meeting on motion of Rob Goff, seconded by Alan Scroggs, and unanimously carried, said meeting was adjourned at 1:04 p.m.

Alan Scroggs
Secretary of the Board of Directors

APPROVED:

Rob Yraceburu
Chairman of the Board of Directors

MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
WESTSIDE WATER AUTHORITY

Held, October 11, 2022

A special meeting of the Board of Directors (Board) of Westside Water Authority was held in-person as a joint meeting with Berrenda Mesa Water District on October 11, 2002, at 8:00 a.m. at the Belridge Water Storage District's Administrative and Operation Building, and by video conference and teleconference.

CALL TO ORDER)
_____)

Chairman Rob Yraceburu called the meeting to order at 8:00 a.m. and presided thereat.

ROLL CALL)
_____)

The following directors were present: Rob Yraceburu, Rod Stiefvater, Rob Goff, Mike Nordstrom, Alan Scroggs, Bernard Pugét, and Kim Brown (Alternate Director).

The following director was not present: John Vidovich.

Also present were: Alex Dominguez, Jamie Marquez, Steve Bottoms, Justin Rowe, Gnell Sparks (Assistant Treasurer), Kim Constant (Assistant Secretary), and Mark Gilkey (Executive Director).

Also attending by video conference and/or teleconference were: Patrick O'Dowd, Cody Tolbert, Rick Besecker, Adam Salwasser, Mary King, Tami Pensinger, Joseph D. Hughes (Legal Counsel).

APPROVAL OF AGENDA)
_____)

Following discussion, on the motion of Mike Nordstrom, seconded by Bernard Pugét, and unanimously carried, the Board approved the agenda on the following roll call vote:

AYES: Rob Yraceburu
Rod Stiefvater
Alan Scroggs
Bernard Pugét
Rob Goff
Mike Nordstrom
Kim Brown

NOES: None

ABSENT: John Vidovich

CONSENT AGENDA)
_____)

The Chairman asked if there were any questions concerning the Consent Agenda, which items were detailed with staff reports in the Board packet. On motion of Alan Scroggs, seconded by Kim Brown, and unanimously carried, the Board approved each item listed on the Consent Agenda on the following roll call vote:

AYES: Rob Yraceburu
Rod Stiefvater
Alan Scroggs
Bernard Pugét
Rob Goff
Mike Nordstrom
Kim Brown

NOES: None

ABSENT: John Vidovich

WWA 2023 BUDGET)
_____)

Following discussion, on motion of Bernard Pugét, seconded by Mike Nordstrom, and unanimously carried, the Board approved the 2023 budget on the following roll call vote:

AYES: Rob Yraceburu
Rod Stiefvater
Alan Scroggs
Bernard Pugét
Rob Goff
Mike Nordstrom
Kim Brown

NOES: None

ABSENT: John Vidovich

WWA APPOINT AD HOC COMMITTEE)
_____)

The Chairman reported that it would be appropriate to appoint an ad-hoc committee to consider employee salary adjustments for 2023. After discussion, the president appointed Kim Brown, Rob Goff, and Mike Nordstrom to the ad hoc committee.

PUBLIC PARTICIPATION)
NON AGENDIZED ITEMS)
_____)

No comments.

ADJOURNMENT)
_____)

There being no further business to come before the meeting on motion of Rob Goff, seconded by Alan Scroggs, and unanimously carried, said meeting was adjourned at 8:45 a.m.

Alan Scroggs
Secretary of the Board of Directors

APPROVED:

Rob Yraceburu
Chairman of the Board of Directors

WESTSIDE WATER AUTHORITY

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WESTSIDE WATER AUTHORITY**

Held: November 2, 2022

CALL TO ORDER:)
)
_____)

The Assistant Secretary, Kim Constant, called the meeting to order and there being no quorum present, the Assistant Secretary adjourned the meeting.

Kim Constant,
Assistant Secretary of the Board of Directors

WESTSIDE WATER AUTHORITY

RESOLUTION NO. 11

**ADOPTION OF A SCHEDULE FOR THE REGULAR MEETINGS OF THE
BOARD OF DIRECTORS OF WESTSIDE WATER AUTHORITY**

WHEREAS, the Westside Water Authority (Authority) is subject to the Ralph M. Brown Act (Gov. Code, §54950 et seq.) (Brown Act); and

WHEREAS, the Brown Act requires that the Authority establish the time and place for holding regular meetings by resolution (see Gov. Code, § 54954, subd. (a)).

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Westside Water Authority as follows:

1. Westside Water Authority hereby adopts the meeting schedule attached hereto as **Exhibit A** as the Authority's regular meeting schedule.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Westside Water Authority this 7th day of December 2022.

Rob Yraceburu, Chairman

ATTEST:

Alan Scroggs, Secretary

2023 proposed board meetings (33 board meetings)

Activity	2023												Time	Location
	Jan*	Feb	Mar	Apr	May	Jun	Jul*	Aug	Sep	Oct	Nov	Dec		
Joint meeting ¹	▲ 1/11			▲ 4/5			▲ 7/12			▲ 10/4			9:00am	BWSD
WWA ²	▲ 1/11	▲ 3/1	▲ 4/5	▲ 5/3	▲ 6/7	▲ 7/12		▲ 9/13	▲ 10/4		▲ 12/6		11:30am	BWSD
BWSD ²	▲ 1/11		▲ 4/5			▲ 7/12			▲ 10/4				1:00pm	BWSD
BMWD ³	▲ 1/12		▲ 4/6			▲ 7/13			▲ 10/5				9:30am	BMWD
LHWD ³	▲ 1/12		▲ 4/6			▲ 7/13			▲ 10/5				12:00pm	LHWD
DRWD ⁴		▲ 2/8							▲ 10/11				1:00pm	TBD
WDWA ⁵	▲ 1/11		▲ 4/5			▲ 7/12			▲ 10/4				2:00pm	BWSD
WWQC ⁶			▲ 4/5						▲ 10/4				3:00pm	BWSD

*All meetings in January and July will be moved to the second week of the month to accommodate vacation and Holidays

Notes:

1. Joint board meetings will typically occur for WWA, BWSD, BMWD, LHWD and DRWD; does **not** include WDWA or WWQC; primary purpose is to focus on board actions or critical information updates
2. WWA, BWSD, BMWD, LHWD = primary purpose of meetings is to review financials and focus on board action items
3. DRWD = typically need an end of year meeting to adopt the next year's budget and to set the February hearing date, as well as a February meeting to adopt the assessment;
4. WDWA = must meet quarterly; primary purpose of meetings is to review financials and focus on board action items
5. WWQC = must meet once, annually, to adopt a budget